

28th May 2021

Dear Parent/Carer

Re: Changes in the academy, following half term

Due to Year 11 not being based in the academy, following half term, we are changing the time for the end of the academy day for Year 7 and Year 9. However, students will still exit the academy from the same exit. All year groups will still arrive at the same time on a morning and the same entrances we have used all year. Times for the end of the school day can be found below:

- Year 7 and 8 - 2:25 pm
- Year 9 and 10 - 2:30 pm

In addition, we will be returning to staff having a teaching base, allowing all subjects to return to their specialist areas. We feel, especially as the number of students in the academy is decreasing due to year 11 no longer being in the academy, it is the right time to make this change and for students to experience the full complement of specialist rooms. Due to this there is an updated COVID risk assessment, which can be found on our website.

In summary we are still maintaining the following aspects of the previous risk assessment:

- Separate year group entrances
- Staggered start and finish times
- Year group bubbles
- Sanitising/hand washing on entry to the building on a morning and throughout the day
- Maintaining double lessons Period 1 and 2 and 3 and 4 in order to reduce movement around the academy.

In addition, the following additional measures have been introduced:

- Further enhanced cleaning of classrooms throughout the day.
- Introduction of a one way system around the school.
- Increased staff duty positions inside the building at changeover.

Thank you in anticipation of your continued support, which has been fantastic throughout the pandemic.

Yours faithfully

A handwritten signature in black ink, appearing to read 'GSKM', with a large, stylized flourish extending from the end.

Graham Skidmore
Head of School