

23 October 2020

Dear Parent/Carer,

As you may be aware, over the last 8 weeks, it has been difficult for all involved at home and in school. We want to take this opportunity to thank you for your continued support and appreciate that together we have made some difficult decisions. Any time away from the classroom is avoided as best it can be and we don't make decisions to send students home lightly but follow all guidance given to us by Public Health England.

All staff in the academy have worked hard to ensure all students inside and outside the classroom have been provided with high quality resources to minimise the disruption to learning.

Thank you to all parents/carers for contacting us in a timely manner allowing us to respond swiftly to any positive cases that have come into the academy.

As we enter the half term break, it would be greatly appreciated if you could make us aware of any new positive cases that occur between **Saturday 24 October 2020** until **Monday 26 October 2020** by completing the following google form - <https://forms.gle/6YY2CL6SHvvp7Izu8>.

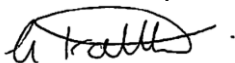
From **Tuesday 27 October 2020**, parents/carers are required to report any positive cases to Public Health England. The google form covers all Outwood schools in the Northern Region including: -

Outwood Academy Acklam  
Outwood Academy Bishopsgarth  
Outwood Academy Bydales  
Outwood Alternative Provision Eston  
Outwood Academy Normanby  
Outwood Academy Ormesby  
Outwood Academy Redcar  
Outwood Academy Riverside

This form must be completed as soon as possible, in full. Once the form is submitted, you will be contacted by a member of staff in due course.

Thank you for your ongoing support.

Yours sincerely



Gemma Trattles  
Principal

**'Data Protection Act 2018 – for further information on how the Academy uses the data collected please view our Privacy Notices available here: <https://outwood.com/policies>'**

Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales with company number 06995649.

Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF.

VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

A list of Directors' names is open to inspection at our registered office.